



THE COUNTY OF KAUAI

DEREK S. K. KAWAKAMI, MAYOR

MICHAEL A. DAHLIG, MANAGING DIRECTOR

News Release

For Immediate Release: July 22, 2020

OFFICE OF THE MAYOR
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Changes to departmental operations announced for Department of Public Works

LĪHU'E – As most County of Kaua'i departments will resume normal operating hours beginning July 27, Monday through Friday, excluding holidays, the Department of Public Works is announcing operational changes to its various divisions.

As the County returns to a 5-day work week, it will continue to maintain protocols for the health, safety, and welfare of the people of Kaua'i from the potential spread of the novel coronavirus (COVID-19). These safety protocols include social distancing guidelines, requiring masks worn at all times, and may include appointment-only service.

Wastewater Management Division

Business hours will be from 7:45 a.m. to 4:30 p.m. and all inquiries and communications will be made through phone at 241-4082 or by emailing thorner@kauai.gov, also at 241-4216 or by emailing calfiler@kauai.gov. A representative from the Division will return any message within 48 hours of the call or email. No walk-in customers.

Sewer Applications and other related forms can be found online at www.kauai.gov/SewerForms.

Payments to the Wastewater Management Division shall be via one of the following options:



- The Division is encouraging customers to pay online by credit or e-check at our online payment website at www.kauai.gov/sp (Due to the COVID-19 pandemic, all HIC fees and credit card/eCheck charges will be covered by the County of Kaua'i);
- Mailed to the Treasury Division – County of Kaua'i, 4444 Rice Street, Suite 466, Līhu'e, Hawai'i 96766;
- Submitted through the drop box located outside of the Real Property Tax Assessment Office, on the right-hand side of the Kapule Building. Payments need to be submitted in a sealed envelope and addressed to the Wastewater Management Division.

Building Division

Business hours will be from 7:15 a.m. to 3:15 p.m. No appointments are necessary, however, customers should have their permit application(s) completed before approaching the front counter. A table with applications is stationed at the lobby entrance for your convenience. Only two customers at a time will be allowed into the lobby, and masks are required for all customers entering the building. Markers spaced 6 feet apart on the front entrance sidewalk will assist in social distancing.

Inquiries regarding general construction, electronic plan review, inspections, violations, property or Realtor queries will be accepted by telephone at 241-4854.

New building permit applications may also be submitted on-line to our email address building@kauai.gov. Please see the Building Division webpage at www.kauai.gov for more information.

Engineering Division

Business hours will be from 7:15 a.m. to 3:15 p.m. and visits to the counter will be by **appointment only** via phone at 241-4883 or by emailing Yukari Mikami at ymikami@kauai.gov. Plans for review, permit applications, or other documents may be dropped off in the boxes located at the Engineering Division lobby in the Mo'ikeha Building at the Līhu'e Civic Center, Suite 175 any time Monday through Friday, 7:15 a.m. to 3:15 p.m. **without an appointment**.

Here is some additional information and instructions for conducting business with Engineering Division:

- General inquiries and communications should be via phone at 241-4883 or by emailing Yukari Mikami at ymikami@kauai.gov. A representative from the Division will return messages within 48 hours of the call or email.
- Applications and other related forms can be found online at www.kauai.gov/PublicWorks/Engineering.
- Consulting engineers, contractors, or members of the public who have been working with or have contact information for other Engineering Division staff may contact staff members directly via phone or email.
- Correspondence and plans for review can be mailed to:

County of Kaua'i

Department of Public Works

Engineering Division

4444 Rice Street, Suite 275

Līhu'e, HI 96766

Division of Solid Waste Management

Business hours will be from 7:45 a.m. to 4:30 p.m.

Additional information and instructions for conducting business with the Solid Waste Division are as follows:

- General inquiries, requests, or complaints regarding solid waste management (i.e. recycling, special waste disposal programs, refuse transfer station, and landfill operations) shall be via telephone (808) 241-4841 or email solidwaste@kauai.gov.
- All other inquiries including billing account status, refuse collection services (i.e. missed pickups, days of service, bin repairs, adding, removing, or changing collection service), etc. shall be via telephone 241-4091 or email solidwaste@kauai.gov.

- A representative from the Division will return messages within 48 hours of the call or email. No walk-in customers.

- Correspondence can be mailed to:

County of Kaua'i

Solid Waste Division

4444 e Street, Suite 295

Līhu'e, HI 96766

- Information and downloadable forms can also be found at the following websites:

www.kauai.gov/landfill

www.kauai.gov/transferstations

www.kauai.gov/refusecollection

www.kauai.gov/recycling

Road Maintenance Division

Business hours will be 7:45 a.m. to 4:30 p.m.

Additional information and instructions for conducting business with Roads Maintenance Division are as follows:

- General Inquiries, roads maintenance requests, or complaints (Potholes, downed signs, trees, problems with road crews or road contractors) have to be called in to 241-4847 or e-Mailed to jsasaki@kauai.gov, ssuga@kauai.gov, or erenaud@kauai.gov.

- A representative from the Division will return messages within 48 hours of the call or email. No walk-in customers.

- Correspondence can be mailed to:

County of Kaua'i

Department of Public Works

Roads Maintenance Division

4444 Rice Street, Suite 275

Līhu'e, HI 96766

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